



**Los Angeles County Board of Supervisors**  
**SUPERVISOR HILDA L. SOLIS**



**SD1 Charter Bus Transportation Request Form**

Please email or fax the application 4-6 Weeks prior to the trip date to:

**Supervisor Hilda L. Solis**  
500 West Temple Street, Room 856  
Los Angeles, CA 90012  
Office (213) 974-4111 Fax (213) 613-1739  
Email address: [hgarcia@bos.lacounty.gov](mailto:hgarcia@bos.lacounty.gov)

**Request Date:** \_\_\_\_\_

**Were you referred by a member of Supervisor Solis' staff? YES \_\_\_ NO \_\_\_**

**If yes, please state the staff member's name:** \_\_\_\_\_

Trip Date \_\_\_\_\_ No. of Buses \_\_\_\_\_ If available, what type of bus: SCHOOL(49)  COACH(47)

No. of Participants: \_\_\_\_\_ Age of Participants: 18-years old and younger  50-years and older  Disabled

Group/Organization \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone No. Available on trip date: \_\_\_\_\_

Pickup location(s): Departure time: \_\_\_\_\_ Time of Return to pick-up location: \_\_\_\_\_

Destination(s): \_\_\_\_\_

Is this trip cultural, recreational, or educational? \_\_\_\_\_

1. Bus transportation is provided for the unincorporated communities in the First District. All bus requests must be made at least four-weeks prior to the planned event (no exceptions).
2. Trips will only be provided for cultural, educational, and recreational purposes.
3. All schools are ineligible to receive buses during normal school hours from this program. Schools and their subsidiaries should obtain transportation from their respective school districts.
4. Transportation will not be provided for trips that are within one (1) mile of the pick-up location.
5. Cancellation of a confirmed trip 24-hours or less prior to the scheduled pickup will result in loss of bus privileges for your group and your group will be charged for expenses.
6. All bus requests must be signed and dated by an official of the requesting organization.

❖ By signing below, you agree to the following conditions listed above.

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date